

TRINITY EPISCOPAL PARISH
MINUTES OF THE VESTRY MEETING
June 23, 2019

Our Mission:
To love and serve God more faithfully, to know Christ more fully,
To make Him better known to others through the power of the Holy Spirit

The following is a recording of the business conducted during the scheduled Vestry meeting of June 23, 2019.

Attendance

Fr. Matt Marino, Lead Pastor

John Richardson, Senior Warden

Martha Abstein

Jean Aclin

Margaret Alston

Evelyn Fisher

Sandy Goode, Junior Warden

Larry Jones

Bob May

Mary Topping

Ernie Wilder

Officers

Larry Jones, Parish Treasurer

Mary Lou Belmont, Vestry Clerk

Absent

Brenda Anderson, Fr. Ken,

Susan Romanelli

Call to Order and Devotion

The meeting was called to order at 6:00 p.m. by Fr. Matt, Lead Pastor, who lead the devotion from the Book of Acts, the story of the early Church.

In a moment of levity, Fr. Matt read a complaint letter from the Vestry to the City of St. Augustine dated 7/22/1895.

Slide Presentation – Cuba Mission Trip – Alex Quintard

The Vestry viewed a portion of a video with highlights of the exploratory trip to Cuba which was made by Fr. Ken and Alex Quintard. Main purpose of the trip was to determine if the Church was viable, to make a connection with the people and listen to their needs. The most important item needed was a water purification system. The infrastructure hasn't been updated since 1959. Fresh water brings people to the Church

which is known for its “Living Water”. The second need is to clean up an area behind the Church. A third project was identified but will not be attempted (build a fence.)

Alex will put together a detailed project list with costs and will send it to Fr. Matt via email. He is working on a timeline for February/March. Religious work visas are not impacted by recent changes with Cuba. Must apply for a visa at least 3 months ahead of time. Ideally 4 months. It takes a long time and a lot of money to get materials to the site. Our team will only get things started. Really can't do much in 5 or 6 days. They take the ball and run with it to continue the work. The Diocese must know what we are going to do.

For a volunteer to go to Cuba it costs about \$1,200 including visas, food, lodging, airfare. Church money goes directly to the projects. Volunteers are typically asked to try to collect the money for their trip. Ideally the team would consist of six people for 5 days to work on the first two projects. Approximately \$5,000 will be needed for the water system and Clean Up project.

Alex thanked the Vestry for their support to make the exploratory trip. Sandy prayed a prayer of Thanksgiving for Fr. Ken and Alex.

Minutes

Action Item: *Review and approval of minutes from the May 28, 2019 Vestry Meeting.*

Fr. Matt continued the meeting with a request for any additions or corrections to the minutes of the May 28th Vestry meeting.

Sandy moved that the minutes be approved. The motion was seconded by Evelyn and passed with no discussion by voice vote.

Financial Reports – Treasurer/Finance Committee

Action Item: *Review and Approval of May 2019 Financial Reports*

Speaking for the Finance Committee, Larry recommended approval of the following financial reports:

- May 2019 Profit & Loss (P&L)
- YTD 2019 Profit & Loss
- May 2019 Statement of Financial Position (SFP)

John moved that the financial reports be approved as presented. The motion was seconded by Martha and passed unanimously by voice vote without discussion.

Action Item: *Review and discuss “Proposal for Reallocation of Parking Lot Funds” (Proposal below was provided via email to Vestry members on June 21.)*

Proposal for Reallocation of Parking Lot Funds

At the current time we have the following funds available:

June 19,2019 Balances

3257 Priest Search and Relocation Fund	\$64,365.59
3259 Parking Lot Fund	\$41,384.55
Endowment Checking Parking Lot Grant	\$20,000.00

I propose, that we request the Vestry to approve the following reallocation of Funds.

\$10,634.41 from 3259 Parking Lot Fund to go to 3257 Priest Search and Relocation Fund to bring the balance to \$75,000.

I furthermore propose, that we take the balance of \$30,750.14 in the Parking Lot Fund and reallocate it to Acct. 3310.08 Capital Reserve Contingency Fund that is invested along with the Funds handled by the Endowment Board. The funds are set aside to help meet the needs of our Reserve Study.

In addition, I propose, that we take the \$20,000 in the Endowment Board checking account that was granted for use on Parking Lot Construction and add it to the aforementioned amount to be reallocated to Acct. 3310.08 Capital Reserve Contingency Fund. If approved, this will make the total transfer \$50,750.14, which would be a 28.2% increase to our Reserve account.

Respectfully submitted,
Laurens (Larry) Jones

John made a motion to accept the reallocation as presented. Motion was seconded by Bob May and approved unanimously by voice vote.

Discussion: Potential Financial Administrator – with extra duties and Sunday availability

Fr. Matt provided background and the evolution of the job for the candidate the interview team would like to hire. Larry provided a handout of the implications on the budget. John reminded the Vestry that we eliminated one job – Parish Administrator which will provide the funds for this person. He also provided additional information on the qualifications of the candidate and the evolution of the full-time position.

Fr. Matt handed out a draft job description for the Connections Pastor. This candidate would take on some of these duties.

Questions from the Vestry were asked and answered.

A discussion took place with Vestry members expressing their opinions.

Motion was made by Margaret to accept the proposed package for the full-time Financial Administrator + Additional Duties. Bob seconded. Motion was passed. Two persons abstained. One person voted no.

Vestry Reports

Lead Pastor

There were no additions to Fr. Matt's report.

Assistant Rector

There were no additions to Fr. Ken's report.

Senior Warden

There were no additions to John's report.

Junior Warden

There were no additions to Sandy's report.

Commission Reports**Christian Formation**

There were no additions to Susan's report.

Communication

There were no additions to Ernie's report,

Outreach / Evangelism

There were no additions to Brenda's report.

Parish Life

There were no additions to Evelyn's report.

Parish Resources

There were no additions to Larry's report.

Worship/Pastoral Care

There were no additions to Martha's report.

Youth

There were no additions to Margaret's report.

Fr. Matt asked for a motion to approve all Reports. Motion was made by Sandy and seconded by Margaret to accept all Reports. Motion passed by voice vote.

Discussion Items***Fr. Ken's Sabbatical – Fr. Matt***

Fr. Matt explained that priests earn 10 weeks sabbatical every 5 years. Fr. Ken only took ½ of his sabbatical and used \$2,500. He has four weeks remaining. Fr. Matt made a proposal for Fr. Ken to take the other half of his sabbatical next summer. There is \$7,500 left in the account which must be approved in advance by the Vestry.

John made a motion to approve the proposal that Fr. Ken can take the unused 4 weeks of his sabbatical next year and the Vestry will approve financial support for his plan up to \$7,500. Jean seconded. Motion passed by voice vote.

Full Hour Christian Education? – Fr. Matt

Fr. Matt is trying to create enough time for one-hour of Christian Education on Sunday after the 9:00 service. He informed the Vestry that he will speak with the Christian Education leaders to gather their input. If any changes are made, they will not be implemented until January.

Logo – Fr. Matt

Keri is going to bring a new logo to share with the Communications Commission at the end of the Vestry Meeting.

Jr. Warden Job Description – Sandy Goode

Sandy provided the Vestry with a draft job description for the Junior Warden position. If anyone has any comments/changes, please let Sandy know. Job description was approved by consensus.

Vestry Neighborhood Desserts – Fr. Matt

Fr. Matt would like Vestry members to host a dessert, so he can meet parishioners. If anyone is willing, please speak with Fr. Matt.

Sunday Experience Committee – Margaret Alston

Margaret provided a quick update on the committee. Ten people said yes. One maybe.

In addition to Margaret, the Committee currently includes:

- Bob May
- Martha Abstein
- Kate Gardiner
- Tom Reed
- Elena Laguardia
- Tara Strickland
- Mike and Darlene Bacon
- Margie Rahner
- Reese Davis

The Committee will meet with Fr. Matt to level set in the Summer before they get started.

Response to Father Matt's Q&A sessions – Fr. Matt

The following input was discussed:

- Much interest and participation. Major positive was the number of people in attendance.
- Teamwork with Fr. Ken was good.

New Business

Fr. Matt read a thank you note sent to Jouana from one of the other churches on the mission trip.

Meeting Wrap Up

Upcoming:

July	4	Independence Day (Office Closed)
July	8-12	VBS
July	18-20	Thrift Shop Christmas in July Sale (Hindry Hall)
Aug.	6	Feast of the Transfiguration 7:00pm service
Aug	18	Church Services: 7:30am and 10am Combined, Youth/Family Carnival: 11am
Aug	22	Finance Committee Meeting
Aug	27	Next Vestry Meeting

Adjournment

There being no further business, Fr. Matt asked for a motion to adjourn. John moved that the meeting be adjourned. The motion was seconded by Sandy and passed by voice vote at 7:35 p.m.

Fr. Matt closed the meeting with a prayer from the Prayer Book.

*Respectively submitted,
Mary Lou Belmont, Vestry Clerk*